

Documentation Checklist (2020-2021 Application Cycle)

Required supporting documents are as follows:

EARLY APPLICATION DEADLINE: September 1, 2020 (12:00 noon PDT) – Applicants who submit all required items listed under “Regular Application Deadline” by the early application deadline and who are invited to interview will receive their interview invitation a day early and will be allowed to book their interview date and time a day before the general pool. Items due October 1 or later (e.g. WES/ICES evaluations and MCAT scores) do not have to be in by the early deadline. Meeting the early deadline does not affect your chances of admission.

REGULAR APPLICATION DEADLINE: October 1, 2020 (12:00 noon PDT)

- One official transcript** from **EACH** post-secondary institution attended, including:
 - Home institution
 - Foreign transcripts^{1,2,4}
 - Institutions attended on a letter of permission or as a visiting student²
 - Online courses²
 - College/university courses taken during high school²
 - CEGEP transcript²
 - All other post-secondary institutions attended²
 - AP/IB transcripts if using for English requirement, except for UBC students³
- ***UBC transcripts:*** please mark the appropriate box on the application if you would like us to access your UBC transcript electronically. If you mark the box you do not need to submit a hard copy UBC transcript.
- ***Re-applicants from 2019-2020:*** please mark the appropriate box on the application if you would like your transcripts transferred forward. You must have submitted your application and paid the application fee in 2019-2020 cycle in order for the transcripts received to be carried forward.
 - If you have not taken any coursework since you submitted your transcript last year, you do not need to submit new transcripts. However, graduate students who continued enrollment without taking new coursework should still submit updated transcripts.
 - Please check the date stamps and make sure they align with the most-updated transcripts you submitted.
 - All other documentation (BC residency, name change, etc.) should be uploaded via the Documents tab. We only transfer transcripts and will not transfer other documents.
- **Electronic official transcripts are accepted only if sent directly from the Registrar’s office.** Please see the [Transcripts](#) section of the Help Guide for more information.
- WES/ICES Evaluation⁴** (if applicable)

- Valid BC Services Card** for proof of BC Residency. BC CareCards, Confirmation of Continued Coverage Letter and Interim Services Cards are not accepted. Applicants who fail to upload valid and current BC Residency documents by this deadline will be considered out-of-province applicants.
- Valid health care card from home province** (if applicable) for Yukon, NW Territories, or Nunavut to prove BC Residency.
- Legal Name Change Documentation or Marriage Certification** (if applicable)

- Online Application**
- Application Fees - \$50 account fee and remaining application fee**

DISABILITY-BASED ACCOMMODATION REQUEST DEADLINES (if applicable):

- Pre-interview deadline: October 1, 2020** – Please review the “Applicants with Disabilities” section in this Help Guide, and provide the required documentation to UBC Centre for Accessibility by this deadline.
- Interview accommodation request deadline: January 4, 2021** – Please submit required documentation to UBC Centre for accessibility.

Due by December 1 at 12:00 pm PDT, 2020

- MCAT scores must be sent to UBC via the MCAT Score Reporting System.** Test dates from April 17, 2015 to the last possible test date of this year that ensure us receiving your MCAT score by December 1 are accepted.
- Official transcripts from institutions outside of North America**

¹ If you attended a post-secondary institution (including on exchange or study abroad) outside of North America, and have difficulty sending in the official transcript from the international institution by the application deadline:

- If you attended the institution for only one term, or 6 or fewer credits were taken in an academic year, we will tentatively accept a certified copy from your home institution by the application deadline. We must still receive the official copy directly from your exchange institution by December 1, 2020. Late submission will make your application ineligible.
- If you attended the institution for more than one term, WES/ICES evaluation is required. The WES/ICES evaluation is due by October 1, 2020 and the official transcript from the post-secondary institution is due by December 1, 2020. Late submission will make your application ineligible.

²An official transcript from each institution is required even if the courses/grades appear on the transcript of your home institution. All transcripts are due by the application deadline, with exception of the international transcript outlined in note 1 above.

³For information about AP and IB transcripts please see the “AP, IB and A Levels” section on the [Admission Requirements](#) page on our website. UBC students do not need to submit AP/IB transcripts. Students from all other institutions must submit AP/IB transcripts if using AP/IB exam scores to satisfy the English requirement. Please submit your AP/IB transcript requests early. It can take up to 72 hours for the Admissions Office to receive notifications about electronic IB transcripts after IB has confirmed the transcript release to the applicant.

⁴ A WES/ICES Evaluation is required for all applicants who studied for more than one semester at a post-secondary institution outside of the US or Canada unless 6 or fewer credits were taken. We require an original transcript from the foreign institution in addition to the evaluation. The verified transcript submitted as part of the WES ICAP evaluation is not sufficient; an original transcript must be submitted to the Admissions Office as well.

Note: References are not accepted until the interview stage. Do not submit any letters of reference when you apply. Similarly, proof of Canadian citizenship or permanent residency and proof of enrollment are not required until the interview stage.

You can check the status of your documents by logging onto the online application system and clicking on the Application Status tab.

It is your responsibility to ensure all essential documents are received in the MD Admissions Office by the deadlines.